



To,
The Member(s)
Council on Monuments and Sites (COMOS)

ANNUAL GENERAL MEETING NOTICE

Notice is hereby given that the Annual General Meeting of “**Council on Monuments and Sites**” (COMOS) will be held in hybrid mode on Saturday, 24th of June 2023 at HRD Institute of Telangana, Hyderabad. The meeting is held every year to present the Annual Report, Audited Annual Accounts, and the budget of the council. The Election results of the Executive Committee 2023 shall also be announced within the AGM. We request all members to be present at the meeting. Please find enclosed the Agenda of the AGM.

For and on behalf of the Executive Committee

Shalini Dasgupta
(Secretary)

Date: 27.04.2023

Place: New Delhi

AGENDA

FOR ANNUAL GENERAL MEETING | 24th JUNE 2023 | HYBRID MODE

Venue: Dr. MCR HRD Institute of Telangana, Hyderabad

24th JUNE 2023 – SATURDAY

08:30 - 09:00	Online platform checks	
09:00 – 10:15	Platform open for members to register / join	
10:15 – 10:30	To ascertain quorum	Shalini Dasgupta <i>Secretary COMOS India</i>
10:30 – 10:35	Welcome Speech	Navin Piplani <i>President COMOS India</i>
10:35 – 10:40	Approval of Agenda Appointment of Chair Approval of Rapporteur Approval of Minutes of previous AGM Apologies for Absence	Shalini Dasgupta <i>Secretary COMOS India</i>
10:40 – 10:45	Introduction of Election Officer / Returning Officer	Shalini Dasgupta <i>Secretary COMOS India</i>
10:45- 11:00	Presentation of Annual Report (2022-23)	Navin Piplani <i>President COMOS India</i>
11:00- 11:15	Presentation of Secretariat Reporting (2022-23)	Shalini Dasgupta <i>Secretary COMOS India</i>
11:15- 11:45	Presentation of Expenditure (2022-23) & Audited Accounts Presentation of Budget (2023-24) Appointment of CA & Auditor for FY 2023-24	Priyanka Singh <i>Treasurer COMOS India</i>

11:45- 12:45	Updates on Zonal Activities by Zonal Representatives East Zone West Zone North Zone South Zone Murthy Central Zone North East Zone	Ms. Ananya Bhattacharya Ms. Poonam Trambadia Ms. Smita Makhija Mr. GSV Suryanarayana Mr. Nishant Upadhyay Mr. Dilip Changakoty
12:45- 13:15	Updates on NSC & Working Group Activities	Arun Menon <i>NSC Counsellor</i>
13:15- 13:30	Address by the Vice President	Rima Hooja <i>Vice President, COMOS India</i>
13:30- 14:00	Result of the Elections for the Executive Committee (2023-2026)	<i>Election Officer /Returning Officer</i>
14:00	Vote of thanks	Shalini Dasgupta <i>Secretary COMOS India</i>

25th June 2023 – Sunday

10:00- 11:00	As per the MoA, RR.(10), if the quorum at the AGM is not 25% of the total Memberships and 55% of the voting members, the assembly shall be reconvened again at the same place, 24 hours later to validate the decisions
11:00	Meeting of the Outgoing Executive Committee & the Newly Elected Executive Committee

Note: The AGM is being supported by the Heritage planning wing of NIUM, HMDA and Department of Municipal Administration, Government of Telangana.