ICOMOS INDIA
Council on Monuments and Sites
Registration No. S / 1344 / SDM / NW / 2012

Indira Gandhi Delhi Technical University for Women
Administrative Block, Near St. James Church,
Kashmere Gate, New Delhi-110006
Tel:011 40047876
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NOTIFICATION OF ELECTIONS

For the posts of the Executive Committee of
Council on Monuments and Sites (COMOS)
(REGN 1344/2012)

Regd. under the Societies Registration Act 1860 Vide Reg. No S/1344/SDM/NW/2012

This notification is being sent at the e-mail address registered by members at the time of subscription and is being posted on the COMOS website (www.icomosindia.com) for public viewing. COMOS will not be responsible for non-receipt of notification by members. The Election schedule is appended herewith in **Annexure-1.**

1. **INFORMATION:**
   a. The election for positions of President, Vice President, Secretary, Treasurer & Regional Representative – South, North, East, West, Central & North-east, of Council on Monuments and Sites (COMOS) India, will be held on 14 December 2026, as per election schedule in terms of Para 12 of Rules and Regulations (Annexure 2) under the aegis of Mr. Manikonda Vedakumar, the designated Election officer and Mr. Xavier Benedict (India Member - 15964) designated Returning Officer, duly appointed/nominated by the Executive Committee of COMOS. Please refer to the "Elections" page on the website to refer to the rules and regulations as per the Memorandum of Association (MoA).

   b. The polling will be conducted online via an e-voting procedure. The e-voting procedure will be notified by the Returning Officer from icomosindia.elections2026@gmail.com by 11 December 2026. The voting will open from 14 December 2026 from 10.00 am onwards till 28 December 2026 06.00 P.M. IST.

   c. A list of voting members is attached and may be viewed on the website (www.icomosindia.com).

   d. Final results will be announced by the Returning Officer at the Annual General Meeting (AGM) scheduled on the 3 January 2027. In terms of Rule 10 of the Rules & Regulations (Bye-laws) of COMOS, notice of the AGM is sent to all members and is also placed on the website of COMOS (i.e. www.icomosindia.com).

   e. Valid Candidates can prepare a small note (not more than 500 words) introducing themselves or their objective / agendas and send it to the secretariat. Secretariat will publish notes from all candidates on the website.

   f. No canvassing for votes will be permitted on the official incomes-India-list serve. Violation of this norm may lead to the disqualification of the candidate.

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2. VACANCIES:

a. In terms of clause xxiii of Rule 12 of the Rules & Regulations (by-laws) of COMOS, the elections are being held for the entire Executive Committee for the new term of 2026-2029.

b. Each eligible voting member shall vote for the Following:

i. President
ii. Vice President
iii. Secretary
iv. Treasurer

Members from the South, West, East, North, Central and North-east Zones will vote for their respective Regional Representative (according to the zone to which the member belongs as per registered address of the member)

v. Regional Representative-South Zone
vi. Regional Representative-West Zone
vii. Regional Representative-East Zone
viii. Regional Representative-North Zone
ix. Regional Representative-Central Zone
x. Regional Representative- North-east Zone

3. NOMINATION PROCESS:

Eligible members (Individual, Young Professional, Institutional categories only) desirous of contesting elections are required to submit their nominations in the prescribed format (Annexure 3). Nominations must be emailed to icomosindia.elections2026@gmail.com addressed to the Returning Officer between 4 November – 24 November 2026 till 06:00 P.M. (IST).

a. Nomination form must include the names and membership numbers of two nominees in addition to the candidate's own membership number. The nominees must be copied in the email to the Returning Officer while filing nomination under the subject Nomination by {name and membership id}.

b. Nomination should reach the Returning officer no earlier than 2 November 2026 and no later than 24 November 2026. Nominations received prior to or after due dates will not be accepted.

c. Each candidate, the candidate's proposer and the seconder must be eligible voting members who have paid membership fees for at least two consecutive years prior to the election.

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d. Nomination forms will be received solely by the Returning Officer at the specific email id which will be accessed solely by the Returning Officer and the Election Officer. Candidates may withdraw their nomination by 10 December 2026.

4. ELIGIBILITY:

a. ELIGIBILITY FOR CANDIDATES – Rule 12 Clause/para xx of Rules and Regulations.
b. ELIGIBILITY FOR VOTERS – Rule 12 Clause/para xx of Rules and Regulations.

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ANNEXURE 1

SCHEDULE OF COMOS INDIA ELECTIONS 2026

30 October 2026	Announcement of Executive Committee Elections
30 October 2026	Appointment of Election officer and Returning Officer
2 November 2026	Circulation of Notice for Election & Election Schedule
2 November 2026	Display of Voter List (via email and on website)
4 November 2026	Issue of Nomination Form (via email and on website)
4 November – 24 November 2026, up to 6:00 PM IST	Receipt of Candidate Nominations
4 November – 25 November 2026	Review of Nomination Forms and preparation of First list of Candidates
25 November 2026	Announcement of List of Nominations Filed (via email and on website)
26 November – 2 December 2026	Review of list and filing of appeals or objections if any
3–9 December 2026	Disposal of appeals/objections, if any
10 December 2026	Last date for withdrawal of nomination by candidates
11 December 2026	Announcement of final list of candidates for the various posts (via email and on website).
11 December 2026	Returning officer to notify procedure for e-voting (via email and on website)
14 December 2026	e-voting starts 10.00 am onwards
28 December 2026	e-voting ends 06.00 pm
30 December 2026	Collection and Compilation of votes from voting platform
3 January 2027	10:00 -14:00: - AGM 11.00 - 13.00: - Counting of Votes by Returning Officer and Election Officer 13:30 - 14.00: - Announcement of Election Result

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ANNEXURE 2

EXTRACT FROM RULES AND REGULATION OF COUNCIL OF MONUMENTS AND SITES PERTAINING TO ELECTIONS OF THE EXECUTIVE COMMITTEE

12. Elections for the Executive Committee: An Election officer will be appointed be the Executive Committee Members of the Executive Committee shall be elected as per the election rules laid as follows:

i. The Executive Committee shall decide on the date of election no later than eight weeks prior to the Annual General Meeting (AGM) at which time the election results will be announced.
ii. The President shall dissolve the Executive Committee after declaring the schedule of the elections and the name of the returning officer for the election.
iii. A returning officer for the election shall be nominated by the Executive Committee who will be an individual member neither contesting nor endorsing any nomination.
iv. The secretary shall circulate a notice to all voting members announcing the elections and calling for filing of nominations.
v. Voting members will include all individual members, young professional and Institutional members.
vi. Candidates shall be given at least three weeks to file their nomination. The last date for receiving nominations shall be at least five weeks prior to the AGM.
vii. Every candidate for election shall be invited to send in his/ her nomination in the prescribed form along with the following information: a. Name, Membership Number & Category, Post for which he/she desires to contest election, Occupation, Residential address, Experience
viii. Each nomination must be signed by a proposer and seconder both of whom must be valid voting members of the Society. A proposer and seconder can support only one candidate in each category / position.
ix. Candidates must email their completed nomination forms along with scanned copies of relevant documents to the returning officer within three weeks of the election notice. The returning officer shall circulate a ballot sheet with the final list of names of valid candidates for election through electronic mail to each voting member (the same shall be displayed on the website), at least four weeks before the Annual General Meeting.
x. Returning officer shall announce the list of valid candidates within a week of last date of filing nomination to all voting members through email/website notifications.
xi. Any candidate who wishes to withdraw his/her name from the list can do so by writing to the returning officer within a week of publishing of the candidate list.
xii. The final list of candidates for the various posts shall be announced on the website and through email to all voting members by the returning officer no less than two weeks prior to the AGM.
xiii. All voting members shall post their vote by e-mail, procedure for which shall be posted on the web site or to all voting members by the returning officer.

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xiv. The returning officer shall receive votes by email or through online voting till not more than two days before the AGM.

xv. Each voting member shall elect one regional representative from his/her region (based on the registered address of the member at the time of membership) and for the four other positions of office bearers: President, Vice President, Secretary and Treasurer.

xvi. The Returning officer shall collate all the emailed ballots and count and scrutinize them in the presence of two members (as witness) and announce the results at the Annual General Meeting.

xvii. Results of the elections shall be considered confidential by returning officer till he/she is authorized to announce them in the AGM by the President.

xviii. The seat for institutional member in the Executive Committee shall be held by rotation among the various institutional members based on a draw of lot. The name of the institutions completing their term will be withdrawn from the lot at the next draw.

xix. In the event of an insufficient number of nominations being received for the position of President and/or Executive Committee as herein before provided, those nominated shall be declared elected and floor nominations called for the remaining positions. If the number of persons nominated from the floor exceeds the number of vacant positions, an election shall be held. The proposer and seconder of any such nomination must be a member or a delegate for an Institutional Member.

xx. All individual and institutional members who have paid their dues for two consecutive years prior to election shall be eligible to contest and vote in the elections. Defaulting members must pay arrears at least 6 months prior to election to be able to participate in the elections.

xxi. At least 60% of total voting members should vote in the election to render the election valid

xxii. The President and members of the Executive Committee shall hold office until their successors are elected at the next Annual General Meeting.

xxiii. Should the position of President, or a seat on the Executive Committee fall vacant prior to the completion of term, members of the Executive Committee shall nominate/ elect the successor for a period of not more than six months, & hold election for the vacant post as per the rules. New elected member will only serve for balance of the term of office of the previous occupant.

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Annexure 3 - NOMINATION FORM (*to be filled by Candidate*)

FULL NAME _____

MEMBERSHIP NUMBER _____ **SIGNATURE** _____

ADDRESS _____

_____

CONTACT _____ | _____
Mobile No. *Email id*

ZONE

☐ **NORTH** ☐ **SOUTH** ☐ **WEST**

☐ **EAST** ☐ **NORTH EAST** ☐ **CENTRAL**

OCCUPATION _____

EXPERIENCE _____

_____

CATEGORY OF EXECUTIVE BOARD MEMBER FOR WHICH NOMINATION IS BEING FILED (PLEASE TICK)

☐ **PRESIDENT** ☐ **VICE PRESIDENT** ☐ **SECRETARY** ☐ **TREASURER**

☐ **REGIONAL REPRESENTATIVE – CENTRAL ZONE** ☐ **REGIONAL REPRESENTATIVE –SOUTH ZONE**

☐ **REGIONAL REPRESENTATIVE – NORTH ZONE** ☐ **REGIONAL REPRESENTATIVE –EAST ZONE**

☐ **REGIONAL REPRESENTATIVE – WEST ZONE** ☐ **REGIONAL REPRESENTATIVE – NORTH-EAST ZONE**

NAME OF PROPOSER _____
Title *Surname* *First Name*

MEMBERSHIP NO OF PROPOSER _____ **SIGNATURE** _____
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NAME OF SECONDER _____ **SIGNATURE** _____
Title surname *first Name*

MEMBERSHIP NOS OF SECONDER _____
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